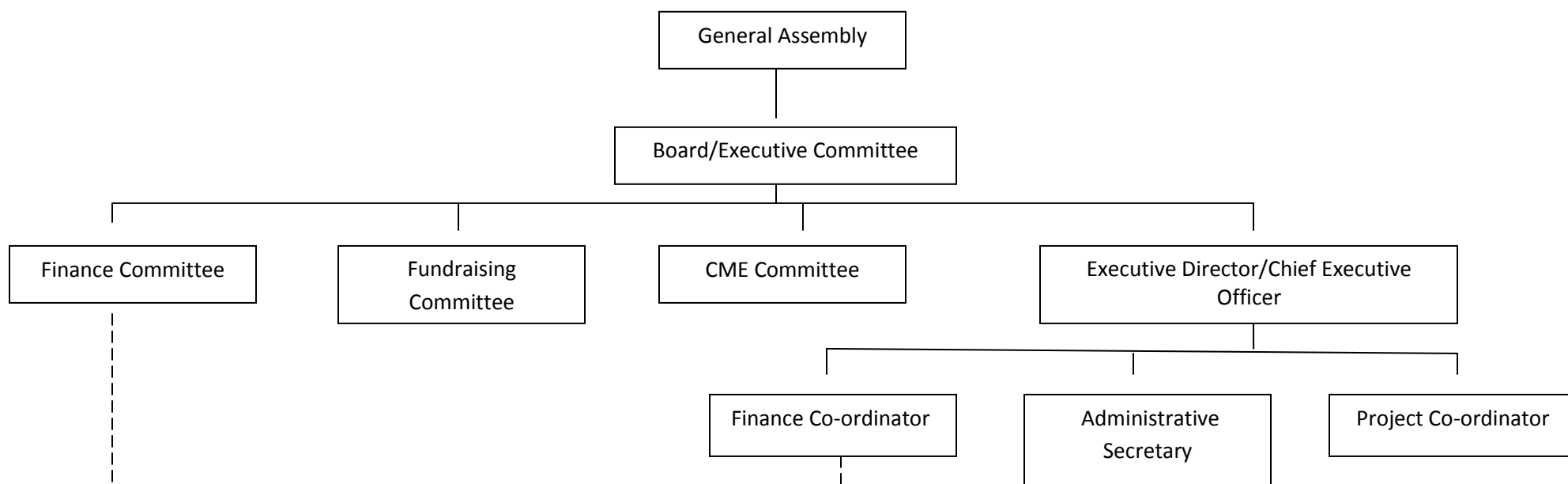




Example: Organisational chart of a health professional association with an Executive Director/Chief Executive Officer

Note: This document is provided for information purposes only. Health professional associations making use of this resource should revise and modify it for use in their specific circumstances.



Within this structure:

- The Executive Director/Chief Executive Officer assumes the responsibility to operationalise the programmes, projects and activities of the association. The Executive Director/Chief Executive Officer's work is supported by paid staff; in this case, a finance co-ordinator (that has some link with the Finance Committee), an administrative secretary and a project coordinator.
- The Executive Director/Chief Executive Officer supports the work of the association's standing committees, nevertheless each committee reports directly to the Board/Executive Committee.
- The members of the Board/Executive Committee could also be involved in the operationalisation of some of the programmes, projects and activities of the association in a lesser capacity. When involved in the operationalisation of these activities, they will need to remain conscious of the roles and responsibilities of the Executive Director/Chief Executive Officer and to respect these.
- The volunteer members could also be involved in the operationalisation of some of the programmes, projects and activities at different levels. When working within the association's standing committees, they would work under the direction or leadership of the committee chair; when working at implementing other association activities, they would work under the direction or leadership of the Executive Director/Chief Executive Officer.